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ABSTRACT

This sourcebook, designed for school administrators who want to create, implement, and evaluate a technology staff development program, combines technological skills development with strategies and ideas. Two themes are reflected throughout the manual: (1) creating a comprehensive technology staff development program; and (2) the leadership role the administrator plays in facilitating those stakeholders involved in the program. The volume is divided into four parts each representing a stage of the program. The first part contains information administrators will need if a program is being started from scratch; the second part is designed for those who understand technology staff development and are ready to implement change; the third part explains the nuts and bolts of delivery; and the final part presents ways to institutionalize and evaluate the program. Four appendixes provide audits, checklists, and orientation materials keyed to each of the four parts and designed to assist the administrator when working with planning committees and other stakeholders; transparencies that the administrator can use in making presentations to committees or other stakeholders; a glossary of key terms; and an explanation of the research and development process used in constructing and field testing this sourcebook. (LL)

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